



Parent's Request to Use Separation as a Marital Status (Dependent)

This request must be completed and approved before your child's aid is awarded. The financial assistance will only be based on the custodial parent's income if approved.

The Department of Education states that:

"A couple doesn't have to be legally separated in order to be considered separated. The couple may consider themselves informally separated when one of the partners has left the household for an indefinite period of time. If the partners live together, they can't be considered informally separated."

Please print.

Student's Name: _____ Last _____ First _____ QU ID _____

Parent 1 Name _____

Address _____
(Street Number and Street Name Only. No P.O. Box Addresses Will Be Accepted)

City _____ State _____ Zip Code _____

Parent 2 Name _____

Address _____
(Street Number and Street Name Only. No P.O. Box Addresses Will Be Accepted)

City _____ State _____ Zip Code _____

Date of Separation: Month _____ Year _____

Required Supporting Documentation (copies only – no originals, please):

- Parent 1 Lease Agreement
- Parent 1 Utility Bills (electrical, water, gas, etc.)
- Parent 2 Lease Agreement
- Parent 2 Utility Bills (electrical, water, gas, etc.)
- Prepared Income Taxes and W2s from the Previous Year
- Court Documentation (if applicable)
- Notarized letter verifying marital status (from a relative) if court documentation is not provided
- Notarized letter verifying marital status (from clergy or attorney) if court documentation is not provided

Custodial Parent Signature

Date

Student Signature

Date